

## APPLICATION FOR EXAMINATION AT UNIVERSITY OF AGDER

Application deadline: 4 weeks before examination date

### To be completed by the student

Name: \_\_\_\_\_ Telephone number: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Location for the exam – Kristiansand or Grimstad: \_\_\_\_\_

Course code and name: \_\_\_\_\_

Exam duration ( hours): \_\_\_\_\_ Exam date: \_\_\_\_\_

### To be completed by the contact person at the external institution:

Name of contact person: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Name of external institution: \_\_\_\_\_

Address of external institution: \_\_\_\_\_

Special arrangements: ( if any) \_\_\_\_\_

*We hereby confirm that we have read the information on the back of this form, and that the student is allowed to take the examination in question at the external institution.*

\_\_\_\_\_

Place and date

\_\_\_\_\_

Signature, contact person

Signature, student

## INFORMATION REGARDING EXAMINATION AT UIA

Students from other institutions who would like to take their examinations at the University of Agder must pay :

- **Kr 500,-** registration fee ( must be paid even if the student does not take the exam)
- **Kr 500,-** handling fee ( if the exam is completed)
- **A total of kr 1000,- for each examination**

In addition the student must cover any invigilation costs if there are no other exam scheduled at UIA on the day of the exam. Costs are as follows:

- **Kr. 200,-** per examination hour, plus 1 hour before and 1 hour after the examination

The above does not apply to incoming exchange students at UIA. No fee is charged for these students.

If you have any questions, please contact:

eksamen@uia.no or call +47 38 14 23 53

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